

#### **OXFORD CAMBRIDGE AND RSA EXAMINATIONS**

# OCR LEVEL 2 CERTIFICATE IN BOOKKEEPING & ACCOUNTING SKILLS - 05529

**UNIT M10: MAINTAINING THE JOURNAL** 

## SAMPLE ASSESSMENT ANSWER BOOKLET

Candidate name:		
Centre number:		
Centre name:		

### Notes for candidates:

- This answer booklet must ONLY be used for the qualification unit listed above. If you have been given an incorrect answer booklet, please inform your Invigilator immediately.
- After you have completed the tasks, please ensure that this answer booklet is attached to your completed Submission Cover Sheet.

Part 1 – Open new ledger accounts and correct errors using the journal

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	Openin	g Journal Entries as at:			
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Name of Business:					
Journal Entr	ies as at:				

Name of Business:	 	
Revised Trial Balance as at:		
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### Part 2 – Suspense accounts

Name of Business:						
Frial Balance as at:						

Jou	rnal as	at:	 	 			
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Name of Business:						
Revised Trial Balance as at:						