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30th September 2013

OCR 1 Hills Road Cambridge CB1 2EU

Dear OCR,

As an employer I believe that the following qualification will enable students in the 16-19 age range to develop knowledge and skills relevant to employment in business and that the standard of knowledge and skills is suitable for an 18 year old in full time education. I believe a student who achieves this qualification should be effectively prepared for related jobs, apprenticeships, training or higher education courses:

OCR Level 3 Diploma in Administration (Business Professional) (QCF)

The content of the qualification prepares the learner for a career in a business and I support it for inclusion in the school and college performance tables for 16-19 year olds.

Yours faithfully

Jovan Marić Managing Director Square Daisy