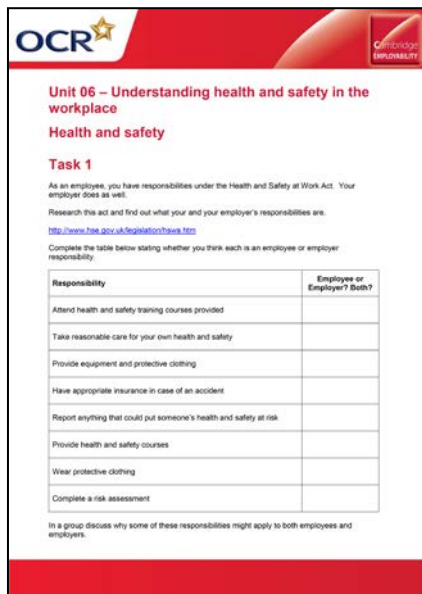


Unit 6 – Understanding health and safety in the workplace

Health and safety

Instructions and answers for teachers

These instructions should accompany the OCR resource 'Health and safety' activity which supports OCR Certificates in Employability Skills Unit 6, Understanding health and safety in the workplace



The screenshot shows the OCR resource page for 'Health and safety'. It includes the OCR logo, the unit title 'Unit 06 – Understanding health and safety in the workplace', and the sub-title 'Health and safety'. The main task is 'Task 1', which asks students to research the Health and Safety at Work Act and complete a table of responsibilities. The table has two columns: 'Responsibility' and 'Employee or Employer? Both?'. The responsibilities listed are: Attend health and safety training courses provided, Take reasonable care for your own health and safety, Provide equipment and protective clothing, Have appropriate insurance in case of an accident, Report anything that could put someone's health and safety at risk, Provide health and safety courses, Wear protective clothing, and Complete a risk assessment. A group discussion prompt is also included at the bottom.

Associated Files:
Job interviews activity

Expected Duration:
Task 1 – 20 minutes
Task 2 – 30 minutes
Task 3 – 20 minutes



This activity offers an opportunity for English skills development.

Task 1

Ask the learners to complete the table below indicating whether the health and safety responsibility relates to the employee, employer or both.

<http://www.hse.gov.uk/legislation/hswa.htm>

Responsibility	Employee or Employer? Both?
Attend health and safety training courses provided	Employee
Take reasonable care for your own health and safety	Employee or both
Provide equipment and protective clothing	Employer
Have appropriate insurance in case of an accident	Employer
Report anything that could put someone's health and safety at risk	Employee or both
Provide health and safety courses	Employer
Wear protective clothing	Employee
Complete a risk assessment	Employer or both

Some responsibilities could apply to both groups. Ask the learners to discuss this in groups and feedback to the rest of the class.

Task 2

Learners need to research the safety symbols used in the United Kingdom. The chart on the following website contains the classification symbols used in the UK: <http://www.squidoo.com/safety-signs-and-symbols>. Ask the learners to draw and colour the appropriate symbols which could represent the words below. Alternatively, ask the learners to cut out the example symbols below and stick them onto their worksheet

Protective gloves must be worn		First aid station		No admittance	
No smoking		Keep clear		Danger high voltage	
Emergency phone		Danger fork lift trucks in operation		Emergency exit	

Task 3

Ask the learners to circle as many hazards as they can find in the cartoon.

The table below shows some example hazards from the cartoon and ways to minimise the hazard. There are others you and your learners can find.



Hazard	What needs to be done to minimise the hazard?
1 Fire doors blocked	Make sure all fire doors are clear and there is a warning sign.
2 Tear in carpet	Report to health and safety officer/caretaker to organise repair. Put warning tape over it as a short term measure.
3 Trailing cables	Long term – arrange for more sockets to be placed in the central part of the office.
4 Spill on the floor	Call maintenance/cleaners to mop up spillage and place a warning sign.
5 Changing light bulb	Use step ladders to change but only if you are trained.

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OCR Resources: *the small print*

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