

Unit Title:	Manage Health and Safety in own area of responsibility
OCR unit number:	22
Level:	4
Credit value:	5
Guided learning hours:	15
Unit reference number:	D/504/4056

Unit aim and purpose

This unit aims to develop the knowledge and skills required to assess, monitor, review and communicate health and safety policy in own area of responsibility.

Learning Outcomes	Assessment Criteria
The Learner will: 1 Understand responsibilities and liabilities in relation to health and safety legislation	The Learner can: 1.1 Evaluate personal responsibilities and liabilities under health and safety legislation 1.2 Describe an organisation's responsibilities and liabilities under health and safety legislation 1.3 Identify specialists to consult with when health and safety issues outside own remit are identified
2 Understand how to assess, monitor and minimise health and safety risks in own area of responsibility	2.1 Describe the types of hazards and risks that may arise in relation to health and safety 2.2 Explain how to use systems for identifying hazards and assessing risks 2.3 Explain how to monitor, evaluate and report on health and safety within own area of responsibility 2.4 Describe the types of actions which should be undertaken to control or eliminate health and safety hazards
3 Be able to review health and safety policy in own area of responsibility	3.1 Review written health and safety policy against requirements for own area of responsibility 3.2 Communicate any recommendations for changes to health and safety policy to relevant individuals
4 Be able to communicate health and safety policy in own area of responsibility	4.1 Communicate written health and safety policy to all people in own area of responsibility and other relevant parties 4.2 Ensure all people in own area of responsibility and other relevant parties understand written health and safety policy
5 Be able to monitor health and safety in own area of responsibility	5.1 Evaluate systems for identifying and assessing health and safety hazards and risks within own area of responsibility

Learning Outcomes	Assessment Criteria
	<p>5.2 Assess working environment within own area of responsibility against organisation's health and safety policy</p> <p>5.3 Identify and evaluate non-compliance with health and safety policy and practices within own area of responsibility</p> <p>5.4 Take appropriate action to eliminate or control identified hazards and identified risks</p> <p>5.5 Evaluate health and safety requirements in project or operational plans within own area of responsibility</p>

Assessment

This unit is internally assessed by centre staff and externally verified by OCR Assessors.

Guidance on assessment

Skills CFA Assessment Strategy Competence units (S/NVQ).

Additional information

For further information regarding administration for this qualification, please refer to the OCR document '*Admin Guide: Vocational Qualifications*' (A850) on the OCR website www.ocr.org.uk.