

NOTICE TO CENTRES

FAO: Exams Officer/Head of Department/Assessor

Date: 27/11/14

Subject: Cambridge Employability Suite (2015) Update

UPDATE ON NEW CAMBRIDGE EMPLOYABILITY SUITE

Following our recent communication which was sent out in October and can be found [here](#), we would like to update you on the progress of the development.

New Cambridge Employability qualifications

We will be publishing new qualification specifications and delivery guides in February 2015 for your planning and preparation. However, we recently received a communication from the SFA which stated that they will not be considering any funding applications in December 2014. This means that we have had to revise our launch dates accordingly.

The new qualifications will be live for entries from 2 March 2015. These will be offered from Entry Level 3 to Level 2 (Awards and Certificates). Final unit specifications and all other relevant qualification documents will still be available from February as we originally planned.

Current suite (2013)

The current suite (scheme codes 10345-10350) will be withdrawn from 28 February 2015, as previously stated. No entries will be accepted after this date. For all learners on programme (registered on the ILR) prior to this date, the final certification dates are as follows:

- Entry Level and Level 1 – 28 February 2016
- Level 2 – 28 February 2017

NOTICE TO CENTRES *continued*

Transfer of entries

In the last communication we said we would update you further on the credit of unused **unnamed** entries. If you have purchased unnamed entries which are unused by the 28 February 2015 and you wish to transfer to the new qualifications, then please make entries for the new qualifications and inform OCR so that we can raise a credit for the equivalent unused entries for the 2013 suite.

You have up until 31st March 2015 to use this option. This is not automatic, so please ensure you inform OCR that this is the case. Please put this in an email to opsvrqteam@ocr.org.uk

If you have purchased **named** entries but have not yet started on the programme and you wish to transfer to the new qualifications, then we can transfer named entries without you having to make new entries. To inform us that you wish to do this, please email the relevant candidate details to opsvrqteam@ocr.org.uk

If you wish to continue with the current 2013 suite, you can do so up to the final certification dates **provided that**:

- you have purchased entries prior to 28 February 2015
- your learners are registered on programme (on the ILR)
- claims are received prior to the final certification dates above.

If you have any questions, please call our Customer Contact Centre on 02476 851509.