



7<sup>th</sup> January 2015

Alison Pearce  
Sector Specialist ICT, Computing and Media  
OCR (Oxford Cambridge and RSA Examinations)  
Progress House  
Westwood Way  
Coventry CV4 8JQ

Dear Alison

As an employer that employs staff within the digital IT user occupational group we believe that the following qualifications will enable students in the 16-19 age range to develop specialist knowledge and skills relevant to employment in this area and that the standard of knowledge and skills is suitable for an 18 year old in full time education. We believe a student who achieves one of the following qualifications should be effectively prepared for related jobs, apprenticeships, training or higher education courses:

OCR Level 2 ITQ Diploma in IT User Skills (500/6744/8) (KS)  
OCR Level 2 Diploma in IT User Skills (ITQ) (For use with ITQ Apprenticeship) (600/1955/4) (KS)  
OCR Level 2 ITQ Extended Certificate in IT User Skills (600/1062/9) (KS)

We believe the skills and knowledge gained by the students taking these qualifications will act as a basis for further progression either in the workplace or in further study at school or college and are essential skills for any individual entering a modern workplace. Our business focus is digital literacy and as such we feel that the content within these qualifications prepares the learners for their career using digital technology in their chosen sector and I support them for inclusion in the school and college performance tables for 16-19 year olds.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Sheena Clohessy".

Sheena Clohessy  
CEO  
I Can Do