

NOTICE TO CENTRES

FAO: Exams Officers

Date: April 2015

Subject: OCR Admin Guide and Entry Codes: Vocational Qualifications

UPDATED VERSION NOW AVAILABLE

We have updated the following pages of the *OCR Admin Guide and Entry Codes: Vocational Qualifications 2014/15*

Version Number	Section	Page Number	Details of Change	Date Changed
1.5	13	285	Two additional units added to Life and Living skills	08/04/2015

The online version is up to date and available from www.ocr.org.uk/admin-guides. Updated versions of the individual pages are also provided below if you wish to insert them into your hard copy Admin Guide.

If you have any queries about this notice, please call our Customer Contact Centre on 024 76 851509

Entry code	Qualification title	Credit value	Assessment	Qualification number
Unit M24	Dealing with problems in daily life (Entry 3)	2 credits	M	H/502/0454
Unit M25	Emotional wellbeing (Entry 3)	2 credits	M	R/502/5729
Unit M26	Introduction to diversity, prejudice and discrimination (Entry 3)	2 credits	M	Y/502/5795
Unit M27	Healthy living (Entry 3)	2 credits	M	T/502/0460
Unit M28	Individual rights and responsibilities (Entry 3)	1 credit	M	A/502/0458
Unit M29	Making the most of leisure time (Entry 3)	2 credits	M	H/502/0650
Unit M30	Managing own money (Entry 3)	2 credits	M	F/502/0462
Unit M31	Managing social relationships (Entry 3)	2 credits	M	T/502/0457
Unit M32	Personal safety in the home and community (Entry 3)	2 credits	M	R/502/3334
Unit M33	Getting to a destination safely and on time (Entry 3)	1 credit	M	H/502/4293
Unit M34	Working as part of a group (Entry 3)	2 credits	M	K/502/0455
Group N: World of Work				
Unit N1	Developing skills for the workplace: following instructions (Entry 1)	2 credits	M	R/502/4449
Unit N2	Recognising work areas in the wider community (Entry 1)	3 credits	M	D/602/0043
Unit N3	Participating in a mini-enterprise project (Entry 1)	4 credits	M	L/601/9826
Unit N4	Recognising centre staff and the jobs they do (Entry 1)	3 credits	M	Y/601/9828
Unit N5	Preparation for work (Entry 1)	2 credits	M	L/502/4885
Unit N6	Carrying out routine tasks at work (Entry 2)	2 credits	M	L/601/9860
Unit N7	Getting ready for starting work (Entry 2)	2 credits	M	Y/601/9862
Unit N8	Introduction to health and safety at work (Entry 2)	2 credits	M	Y/600/2236
Unit N9	Preparation for work (Entry 2)	2 credits	M	R/502/0451
Unit N10	Rights and responsibilities at work (Entry 2)	1 credit	M	L/501/6639
Unit N11	Developing job search skills (Entry 2)	1 credit	M	J/502/3024
Unit N12	Health and safety procedures at work (Entry 3)	2 credits	M	A/601/9899
Unit N13	Carrying out tasks at work (Entry 3)	2 credits	M	H/601/9900
Unit N14	Completing a job application form (Entry 3)	2 credits	M	R/502/3026
Unit N15	Effective communication for work (Entry 3)	2 credits	M	Y/502/3027
Unit N16	Preparation for work (Entry 3)	2 credits	M	A/502/0461
Unit N17	Behaving appropriately at work (Entry 3)	1 credit	M	T/502/4282
Unit N18	Investigating rights and responsibilities at work (Entry 3)	1 credit	M	J/501/6333
Group O: Personal Skills				
Unit O1	Learning to manage substance dependency (Entry 3)	3 credits	M	M/507/1035
Unit O2	Managing recovery from substance dependency (Entry 3)	3 credits	M	T/507/1036

◇ Available for certification only

CB = Computer-based test

E = Examiner-marked assignment/task

W = Exams that take place in a testing window

EV = Externally verified

M = Moderated assessment criteria/tasks

P = e-Portfolio

T = Timetabled exam

V = Vendor test

VM = Visiting moderation