

NOTICE TO CENTRES

FAO: Exams Officers/Head of Department, Heads of Centre/Invigilators

Date: May 2015

Subject: OCR Instructions for conducting examinations (OCR ICE)

Revision of *the Instructions for Conducting OCR Functional Skills and Cambridge Progression Qualification Examinations 1 September 2013 to 31 August 2014*

Following a review, which took place following feedback from centres and consultation with key stakeholders, we have made revisions to the *Instructions for Conducting OCR Functional Skills and Cambridge Progression Qualification Examinations*. **An updated version of the *Instructions* is now available on the OCR website.**

Please note:

The document is now titled *OCR Instructions for conducting examinations (OCR ICE)* and is applicable to the externally assessed components of Functional Skills and Cambridge Progression Qualifications. A list, which includes the code and title, of these qualifications is provided in Appendix 12 of the document.

A summary of differences between the *OCR Instructions for conducting examinations (OCR ICE)* and the *Instructions for Conducting OCR Functional Skills and Cambridge Progression Qualification Examinations 1 September 2013 to 31 August 2014* is provided at the start of the *OCR ICE*. Changes are also highlighted in blue throughout the document.

The *OCR Instructions for conducting examinations (OCR ICE)* is valid up to and including **31 August 2015**.

If you have any queries about this notice please call our Customer Contact Centre on 024 76 851509.