FREQUENTLY ASKED QUESTIONS – DIGITAL EMPLOYABILITY

Entry 1 and 2

Q: There seems to be only one unit – is this correct?
A: Yes – the unit encompasses the qualification and facilitates holistic and meaningful delivery. OCR has produced a holistic delivery guide to support centres

Q: Can I co-teach Entry 1 and 2?
A: Absolutely. Both qualifications are structured in the same way. We have made this even more straightforward by signposting the difference in content between Entry 1 and 2 (shown by underlining in the unit specification).

Q: What assessment of my learners will I need to do?
A: OCR has created an evidence booklet to help you record the assessment of your learners. Once you have checked this then you send it to our Moderators for sampling.

Q: Are there any set entry dates?
A: No, all assessment is available on-demand. Results will be available within 21 working days of submission for external moderation.

Q: Do learners have to use a computer or laptop?
A: No, they can use any device that enables them to access the assessment criteria – this might be a tablet or a mobile phone.

Q: Is internet access required to complete the Entry 1 or Entry 2 Workbooks?
A: Internet access is required for some of the tasks.

Entry 3 and Level 1

Q: Is unit 1 the same at both Entry 3 and Level 1?
A: Yes, the unit and the assessment are identical.

Q: If my learner has already achieved unit 1 as part of the Entry 3 qualification do they need to do it again if they want to progress to Level 1?
A: No. They will just need to complete the optional units at Level 1.

Q: Can my learners do a mix of Entry 3 and Level 1 units to gain the Level 1 qualification?
A: No, the core mandatory unit is levelled at Entry 3. The remaining optional units will need to be taken from the level 1 pool.

Q: Does the unit 1 test need to be sat under invigilated conditions?
A: Yes, please refer to the OCR Instructions for the Conduct of Examinations.

Q: Can the tutor be the sole invigilator for the on-screen assessments?
A: We understand that in some circumstances, arranging alternative/additional invigilation may be impractical. Tutors can, therefore, act as the sole invigilator. Please see section 6.3 of the OCR Instructions for conducting examinations for further details available [here](#).

Q: Can I see some sample questions for unit 1?
A: Yes there is a selection of questions available from the webpage. The full sample test can be downloaded once the e-assessment application has been installed. You can find some videos on how to use the software here

Q: Are there fixed dates for the unit 1 assessment?
A; No, these can be sat at any time.

Q: Will the results from the unit 1 test be instantly available?
A: In the short-term, OCR will need to review the results and make an award. This means the results will be issued approximately 4 weeks after learners sit the test. We will be moving to on-demand results once we have sufficient data to ensure that the outcomes are valid.

Q: Can I co-teach Entry 3 and Level 1?
A: Absolutely. Both qualifications are structured in the same way. We have made this even more straightforward by signposting the difference in content between Entry 3 and Level 1 (shown by underlining in the unit specification).

Q: Is internet access required to complete the Entry 3 or Level 1 assessments?
A: Unit 1 can be completed using either the online of offline functionality on SecureClient but the SecureAssess Administration System computer will need internet access. Internet access is required for internally assessed units 6 and 7 but not required for the remainder of the internally assessed units.

Q: What does my entry fee include?
A: We have two entry fees. There is one fee for Unit 1 (the externally tested unit) and one fee for optional units required to make up the qualification. If learners need to re-sit unit 1 they will need to be re-entered which is subject to the unit 1 entry fee**.**

Fees (2015/2016)

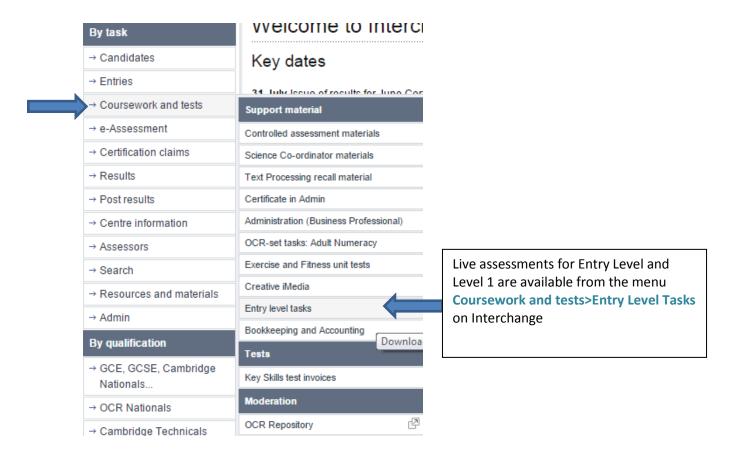| Scheme	Title	Full entry fee for Internally Assessed units	Fee for Unit 1 Computer Based Test	Total fee for certification*
05809	OCR Entry Level Award in Digital Employability (Entry 3)	£20 (3 Units)	£15	£35 (4 units)
05810	OCR Level 1 Award in Digital Employability	£25 (4 Units)	£15	£40 (5 units)

A 'full entry' will give you access to all of the internally assessed units at a significantly reduced price. Although individual unit entries are available for the internally assessed units at £18.50 per unit, a full entry is the most cost effective method for entering for Entry 3 and Level 1.

Unit 1 is conducted on SecureAssess, our computer based testing platform. A separate fee is applied for each submitted attempt of the test. Entries are not required on Interchange for unit 1 and completion of the test does not draw from your balance of un-named entries. The fee is completely separate from your entries for the internally assessed units.

*If Additional attempts at the unit 1 test are required, the Computer Based Test fee is applied for each attempt.

Q: Where can I obtain the live assessments for the internally assessed units?
A: Live assessments for Entry Level and Level 1 are available from OCR Interchange:

Live assessments for Entry Level and Level 1 are available from the menu **Coursework and tests>Entry Level Tasks** on Interchange

Please see our separate FAQ for Entry 3 and Level 1 internal assessment for more details