

# **Post Results Services and Replacement Certificate fees for 2017/18**

## Post-results services



Fees applicable to November 2017, January 2018 and June 2018 series

Enquiries about results (EAR)	AS and A Level, GCSE, Cambridge Nationals, FSMQ, Entry Level, Level 2 Award, Projects, Level 1/2 Certificate, Level 3 Certificate (Linear = per component; Unitised = per unit (£))	With copy of Script
<b>Service 1 – Clerical re-check</b>		
Service 1 Clerical re-check per candidate	16.90	28.65
<b>Service 2 – Review of marking</b>		
Priority Service 2 Review of marking per candidate (Level 3 qualifications only)	58.00	69.75
Service 2 Review of marking per candidate	47.00	58.75
<b>Service 3 – Review of moderation</b>		
Service 3 Review of moderation (Internally marked coursework components only)	218.40	
Service 2a Review of marking with individual report (exceptions only*) per candidate	102.00	
<b>Service 2b Review of marking with group report (exceptions only*)</b>		
For first 5 candidates	218.40	
Each extra candidate (max 15)	47.00	

If a cancellation is accepted (and providing the review of marking or moderation has not already begun), a cancellation fee of 50% of the original fee will be applied.

\*Service 2a and 2b reports are available for units/components that are not available through the access to scripts provision. Please refer [here](#) on the OCR website for full details.

Appeals	Fee (£)
Preliminary appeal	143.80
Appeals Hearing	205.40

Access to Scripts	Fee (£)
Priority scripts to support reviews of marking (Level 3 & GCSE)	11.75
Non-priority scripts to support teaching and learning	11.35

For post-results services fees relating to vocational qualifications please see the vocational qualifications fees list

## Replacement certificate/Certifying statement of results fees



Centres have one month to report missing certificates in order to obtain a free replacement. After this date, there will be a charge.

Replacement certificates will only be issued for six months from the date of issue (except where a grade has changed as a consequence of an enquiry about results, in which case replacements will be issued free of charge up to a year from the date of issue). After this date, centres must apply instead for certifying statements of results.

<b>November series</b>	<b>Fee (£)</b>
Personal detail amendments (eg to correct name misspellings or incorrect date of birth)	44.30 per certificate
Replacements for lost/damaged certificates - up to 31 March	Free of charge
Replacements for lost/damaged certificates - from 1 April to 31 August	44.30 per certificate

<b>January series</b>	<b>Fee (£)</b>
Personal detail amendments (eg to correct name misspellings or incorrect date of birth)	44.30 per certificate
Replacements for lost/damaged certificates - up to 30 June	Free of charge
Replacements for lost/damaged certificates - from 1 July to 30 November	44.30 per certificate

<b>June series</b>	<b>Fee (£)</b>
Personal detail amendments (eg to correct name misspellings or incorrect date of birth)	44.30 per certificate
Replacements for lost/damaged certificates - up to 30 November	Free of charge
Replacements for lost/damaged certificates - from 1 December to 30 April	44.30 per certificate

After six months, a certifying statement of results will be issued (see below).

<b>Certifying statement of results</b>	<b>Fee (£)</b>
Certifying statement of results for the first examination and subsequent series	44.30 per series
3rd Party Verification - for third parties applying for confirmation of grades	44.30 per series
Extra copies for any examination series	14.95 each
Despatch by courier (compulsory for all overseas centres)	30.90 per address

Please note: whilst we endeavour to find your result, we cannot always guarantee success. In such cases we will retain 50% of the fee to cover administration costs.