

# Life and Living Skills (Entry Level)

## Submission Cover Sheet

Centre name ..... Centre no ..... Interchange claim no .....

Learner's surname or family name .....

Learner's 1<sup>st</sup> forename ..... Learner's 2<sup>nd</sup> forename .....

Learner's date of birth ..... Learner's ULN.....

- This interactive form can be either completed electronically or a blank version printed and completed in ink.
- All units must be completed and assessed in the centre before being submitted to OCR for moderation.
- One completed cover sheet (hard copy) must be submitted with each learner's evidence and assessment recording documents to the OCR Examiner-moderator.
- If units achieved from another Awarding Organisation are included in the claim, a copy of the original certificate must be included in the submission to the examiner moderator.

Tick the qualification that has been entered on Interchange, insert the total number of learner's units being submitted for moderation and identify the unit numbers being submitted with the learner's claim.

Qualification claimed	Entry 1 code	E1	Entry 2 code	E2	E3 code	E3	Total units	OCR use only Interchange Ref No.
Introductory Award	10160		10165		10169			
Award	10161		10166		10170			
Extended Award	10162							
Certificate	10163		10167		10171			
Extended Certificate	10181		10182		10183			
Diploma	10164		10168		10172			

*Unit claim only*

Skill area	Unit numbers (click to tick units being submitted for moderation)									
<b>Arts and crafts</b>	A01	A02	A03	A04	A05	A06	A07	A08	A09	
<b>Communication</b>	B01	B02	B03	B04	B05	B06	B07	B08	B09	B10
	B11	B12	B13	B14	B15	B16	B17	B18	B19	
<b>Environment and community</b>	C01	C02	C03	C04	C05	C06	C07	C08	C10	
	C11									
<b>Home management</b>	D01	D02	D03	D04	D05	D06	D07	D08	D09	D10
	D11	D12	D13	D14	D15	D16				
<b>Horticulture</b>	E01	E02	E03							
<b>ICT</b>	F01	F02	F03	F04	F05	F06	F07	F08	F09	F10
	F11	F12	F13	F14	F15	F16				
<b>Manufacturing</b>	G01									
<b>Media</b>	H01	H02	H03							
<b>Motor Vehicle</b>	I02									
<b>Numeracy</b>	J01	J02	J03	J04	J05	J06	J07	J08	J09	J10
	J11	J12	J13	J14	J15					
<b>Office practice</b>	K01	K02								
<b>Performing arts</b>	L01									
<b>Personal skills</b>	M01	M02	M03	M04	M05	M06	M07	M08	M09	M10
	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20
	M23	M24	M25	M26	M27	M28	M29	M30		
	M31	M32	M33	M34	O1	O2				
<b>World of work</b>	N01	N02	N03	N04	N05	N06	N07	N08	N09	N10
	N11	N12	N13	N14	N15	N16	N17			

I confirm that all of the enclosed evidence was produced by the above learner under the specified assessment conditions.

Centre assessor signature: ..... Date:.....

Print name:.....

Examiner-moderator signature:..... Date:.....

**For OCR Examiner-moderator use only:** Please highlight units that have been moderated and put a cross if the unit has been withdrawn.