



Oxford Cambridge and RSA

Unit Title:	Contributing to discussions
OCR unit number:	B15
Life and Living Skill Area:	Communication
Level:	Entry 3
Credit value:	2
Guided learning hours:	20

Unit purpose and aim

This unit aims to provide learners working at Entry 3 with the opportunity to demonstrate their ability to follow a discussion, listen to others and to make an appropriate and relevant contribution using their preferred method of communication.

Learning Outcomes	Assessment Criteria	Example of ways assessment criteria could be met
The Learner will: 1 Be able to take part in discussion	The Learner can: 1.1 Follow the main points of a discussion 1.2 Make relevant contributions to a discussion 1.3 Give a relevant response to what others have said in a discussion	The learner may use their chosen method of communication to take part in a discussion. Example activities could include: joining in a discussion about going out for a meal and giving examples of the types of meals participants enjoy; having a discussion about work placements and explain their attendance is subject to being able to get there by bus; having a discussion about portfolios stating which sections they think need more work. Using their chosen communication method, the learner can, for example, discuss a TV show that they and others have watched, making relevant responses; in a discussion about organising a leisure trip they explain that they want to go bowling but know another person doesn't like it; in a discussion about gardening tasks, they identify

Learning Outcomes	Assessment Criteria	Example of ways assessment criteria could be met
	1.4 Respect turn-taking rights of others	<p>which tasks need doing and which they would prefer to do.</p> <p>The learner demonstrates that they understand the turn-taking rights of others by, for example, having a discussion about food in the canteen and observing everyone's opinion, obtaining the opinions of others before deciding what they want to do that evening; waiting for others to give their views first about the music on the radio.</p>

Assessment

The methods used for assessment will be appropriate to the learner but may include use of witness statements evidencing the actual words, actions, signs or symbols used to meet the assessment criteria. The learner must demonstrate that they can participate in discussion on at least two occasions.

This unit may be assessed using any method, or combination of methods, which clearly demonstrate that the learning outcomes and assessment criteria have been met.

Possible ways of demonstrating that the assessment criteria have been met are provided in the third column of the unit, these are examples only, learners may demonstrate their ability to meet the criteria in many other ways.

Evidence requirements

The evidence must show that the learner has met the assessment criteria using their own preferred method of communication which may include communication aids, signs and symbols.

The Record of Assessment and Evidence for this unit must be completed in full and signed by the assessor to confirm the evidence is authentic and meets the requirements of the learning outcomes and assessment criteria. The completed Record of Assessment and Evidence, together with any other appropriate form of evidence that has been generated for the unit, must be submitted for moderation.