



Oxford Cambridge and RSA

Unit Title:	Using different reading methods
OCR unit number:	B17
Life and Living Skill Area:	Communication
Level:	Entry 3
Credit value:	2
Guided learning hours:	20

Unit purpose and aim

This unit aims to provide learners working at Entry 3 with the opportunity to demonstrate their ability to read and understand the gist of a text, to locate the main points of a text and to identify specific information through more detailed reading using their preferred method of reading.

Learning Outcomes	Assessment Criteria	Example of ways assessment criteria could be met
The Learner will: 1 Be able to identify the gist of a text	The Learner can: 1.1 State the gist of an article by reading title, headings, key words and illustrations	The learner can use their own preferred method of reading to identify the gist of a text; this may include Braille, or a screen reader. Example activities could include: reading a magazine article or front page of a newspaper and using titles, pictures and headings and say or sign what it is about; reading through the main points of a leaflet and informing others what it is about; reading headlines and main points from a short newspaper article and saying what the article is about.
2 Be able to locate main points in a text	2.1 Review a text looking for key words or phrases 2.2 Identify the main points of the text	Using their preferred reading method, the learner can, for example, read a short report from the newspaper and identify the key words or phrases, read a section of a brochure or review an article in a magazine picking out the key words. The learner demonstrates that they can identify the main

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		points from a text. Example tasks could include: a non-fiction report about gardening identifying the planting and flowering times; a weather report identifying the weather for the next day; an appointment letter identifying the date and time offered.
3 Be able to obtain specific information through detailed reading	3.1 Read texts carefully to locate specific information	The learner can use their own preferred method of reading to identify the gist of a text; this may include Braille, or a screen reader. Example activities may include reading a chapter of a book or article about a hobby to find out what equipment is needed; reading a college prospectus to find out the entry requirements or an identified course; reading an article about a pop group to find out the type of music and instruments that they play.

Assessment

This unit may be assessed using any method, or combination of methods, which clearly demonstrate that the learning outcomes and assessment criteria have been met.

The methods used for assessment will be appropriate to the learner but may include use of witness statements evidencing the actual words, actions, signs or symbols used to meet the assessment criteria.

Possible ways of demonstrating that the assessment criteria have been met are provided in the third column of the unit, these are examples only, learners may demonstrate their ability to meet the criteria in many other ways.

Evidence requirements

The evidence must show that the learner has met the assessment criteria using their own preferred method of reading which may include use of Braille, screen readers and symbolised programmes.

The Record of Assessment and Evidence for this unit must be completed in full and signed by the assessor to confirm the evidence is authentic and meets the requirements of the learning outcomes and assessment criteria. The completed Record of Assessment and Evidence, together with any other appropriate form of evidence that has been generated for the unit, must be submitted for moderation.