

IMPORTANT NOTICE

**ADDITIONAL INFORMATION RELATING TO 06970 LEVEL 1 TEXT PROCESSING
(BUSINESS PROFESSIONAL) LEGAL TEXT PROCESSING AUTUMN 2008**

The recalled form template supplied on CD for use with Document 3 in this examination contains dollar signs (\$). The sign indicates an insertion point for the input of text by candidates.

Please ensure that candidates are instructed to delete the dollar signs (\$) when inputting the required text.

Candidates should be advised of the filename for recalling the template.

If you have any queries regarding use of recalled material in this examination please do not hesitate to contact the text processing qualifications team at OCR Coventry.