

Unit Title: **Asking questions and making requests in everyday situations**

OCR unit number: B12

Life and Living Skill Area: Communication

Level: Entry 2

Credit value: 1

Guided learning hours: 10

Unit purpose and aim

This unit aims to provide learners working at Entry 2 with the opportunity to demonstrate their ability to ask questions for different purposes and make requests in everyday situations using their own preferred communication method.

Learning Outcomes	Assessment Criteria	Example of ways assessment criteria could be met
The Learner will: 1 Be able to ask questions in everyday situations	The Learner can: 1.1 Ask a variety of questions for different purposes in everyday situations	Learners can use their own methods of communication to ask questions on at least two occasions. Examples of activities may be to sign a question asking which equipment they will need for a cooking task, to ask when it is time to go to the shop and where they must meet, to use a communication aid to ask where to find an item in the shop, or to ask what time the next showing of a film is taking place.
2 Be able to make simple requests using appropriate terms or phrases in everyday situations	2.1 Make simple requests in everyday situations	Using their preferred methods of communication, learners can make simple requests on at least two occasions. Examples may be to request to leave early for an appointment, to request to go and meet a friend, or to request a drink/meal in a café environment using a symbol board.

Assessment

This unit may be assessed using any method, or combination of methods, which clearly demonstrate that the learning outcomes and assessment criteria have been met.

The methods used for assessment will be appropriate to the learner but may include use of witness statements evidencing the actual words, actions, signs or symbols used to meet the assessment criteria.

Possible ways of demonstrating that the assessment criteria have been met are provided in the third column of the unit, these are examples only, learners may demonstrate their ability to meet the criteria in many other ways.

Evidence requirements

The evidence must show that the learner has asked questions and made requests in everyday situations on at least two separate occasions.

The Record of Assessment and Evidence for this unit must be completed in full and signed by the assessor to confirm the evidence is authentic and meets the requirements of the learning outcomes and assessment criteria. The completed Record of Assessment and Evidence, together with any other appropriate form of evidence that has been generated for the unit, must be submitted for moderation.