



## **Art and Design**

**OCR ELC R300-R306** 

**Assessment Summary Form** 

## Please read the instructions overleaf before completing this form.

**Centre Number** 

Centre Name

|  |                |                       |                         | Portfolio        |         |         |           |                  | OCR-Set Task |         |         |           |      |                   |
|--|----------------|-----------------------|-------------------------|------------------|---------|---------|-----------|------------------|--------------|---------|---------|-----------|------|-------------------|
|  |                |                       |                         | Objectives/Marks |         |         | Total 100 | Objectives/Marks |              |         |         | Total 100 |      |                   |
| Candidate<br>Number  | Candidate Name | Teaching<br>Group/Set | Specification<br>Number | 1<br>20          | 2<br>30 | 3<br>20 | 4<br>30   |                  | 1<br>20      | 2<br>30 | 3<br>20 | 4<br>30   |      | Moderator's Notes |
| Number   |                | Oloup/Oct             | Number                  | 20               |         | 20      | - 50      |                  | 20           | 50      | 20      | 50        |      | Moderator 3 Notes |
|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
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|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
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|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
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|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
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|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
|  |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
| Centres are required to submit this form to the Moderator. |                |                       |                         |                  |         |         |           |                  |              |         |         |           |      |                   |
| Name of teacher completing this form                       |                |                       |                         | Signature        |         |         |           |                  |              |         |         |           | Date |                   |

## INSTRUCTIONS FOR COMPLETION

- 1 Teachers must be thoroughly familiar with the appropriate sections of the specification, the criteria for awarding marks and the General Coursework Regulations.
- List the candidates in an order, within each endorsement, that will allow ease of transfer of marks at a |æ^\Áœ\*^Ă
- 3 Mark the Portfolio and OCR-Set Task according to the guidance and criteria given in the specification.
- 4 Carry out internal moderation to ensure that the total mark awarded to each candidate reflects a single, valid and reliable order of merit.
- 5 Enter any sub marks and total marks in the appropriate places.
- 6 Candidates absent for a component should be recorded as 'Abs'.
- 7 Ensure that the addition of marks is independently checked.
- 8 Submit this form to the Moderator by 15 May.
- 9 Retain a copy of this form.

## **EXTERNAL MODERATION**

The appointed Moderator will make arrangements for the Moderation visit after receipt of the Coursework Summary Forms.