

To whom it may concern

November 2011

Ref: \QCF\PROCOM\Change of scheme code

Dear Colleague

**OCR LEVEL 3 DIPLOMA IN ICT PROFESSIONAL COMPETENCE (PROCOM)**

I am writing to you to inform you of some changes to the OCR Level 3 Diploma in ICT Professional Competence qualification (OCR scheme code 08738).

From 1<sup>st</sup> December 2011 the old scheme code, 08738, will change to new scheme code, 10262. A new learning outcome will be added to the mandatory unit within this qualification, Unit 2 Develop Own Effectiveness and Professionalism. This change has been mandated by the Sector Skills Council and Ofqual.

This means that all registered candidates' evidence for scheme 08738 will have to meet all assessment criteria, including the criteria listed against the newly added learning outcome, before centres submit candidates' evidence for moderation. Centres are able to view the amended unit with the additional learning outcome, 5: Improve Organisational Effectiveness, on the Register of Regulated Qualifications website <http://register.ofqual.gov.uk/> with the new unit reference number D/503/5549.

If you are planning to register your candidates for the above qualification, 08738, OCR will automatically transfer your registration to the new scheme code, 10262, between 1<sup>st</sup> and 30<sup>th</sup> November. After 30<sup>th</sup> November 2011, you will be required to enter candidates for the new scheme code, 10262. However, we advise centres to wait for the launch of the new scheme code and register new candidates from 1<sup>st</sup> December 2011.

If you have any queries regarding the content of this letter please contact the OCR Customer Contact Centre on 02476 851509.

Yours sincerely

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