



## **INSTRUCTIONS FOR COMPLETION OF THIS FORM**

There is no requirement to use this service. However, this form may be used to request feedback and advice on the marking of students' work before marks are submitted to OCR and the moderator. There is no charge for this service.

1 One form should be submitted for each task. Please ensure that the appropriate details are given at the top of the form.

2 No more than four pieces of students' work may be included. Please ensure that the work is clearly annotated to show where marks have been awarded.

3. The form and any enclosed material (copies only, not originals) should be sent to:

The Qualifications Manager (GCE Physics B), Science Team, OCR, 1 Hills Road, Cambridge CB1 2EU.

4. While the consultant will normally respond quickly, you should allow a period of eight weeks between submission of this form to OCR and its return.

5 You are advised to enclose a copy of the consultant's report with the candidate's coursework submitted for external moderation.