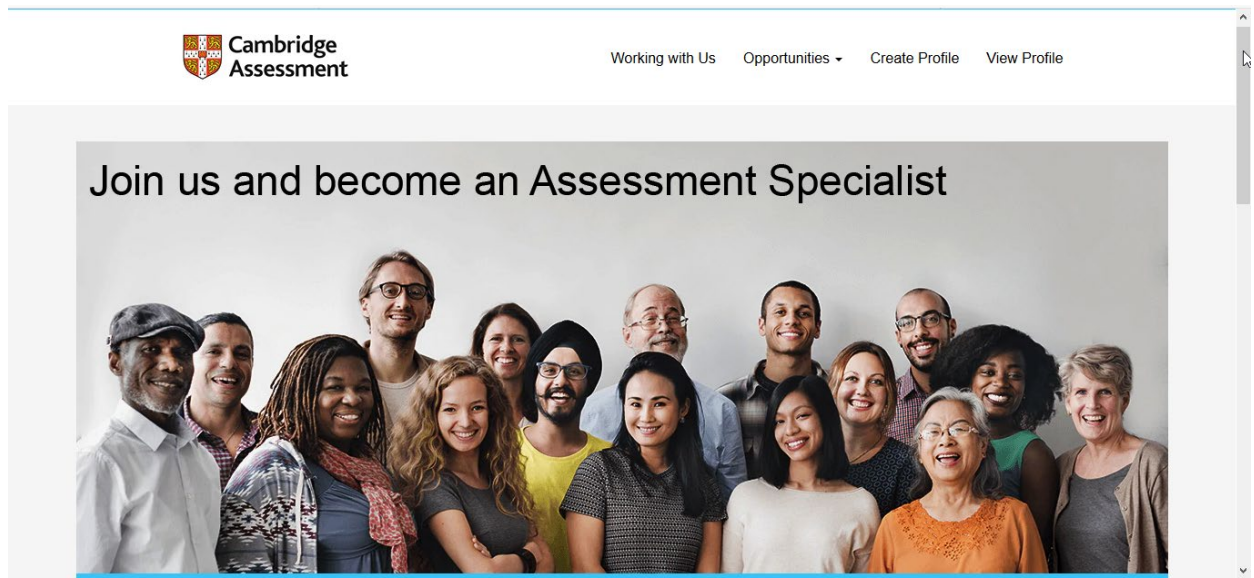


## Creating Job Alerts

1. To create job alerts for OCR opportunities, open the Cambridge Assessment recruitment page at:  
<https://asrecruit.cambridge.org.uk/>



2. Use the Create Profile link at the top to set up a candidate profile.  
If you have already created a profile select the View Profile link to log in.

**Career Opportunities: Create an Account**

Already a registered user? [Please sign in](#) Login credentials are case-sensitive

\* Email Address:

\*Retype Email Address:   
Retype Email Address is required

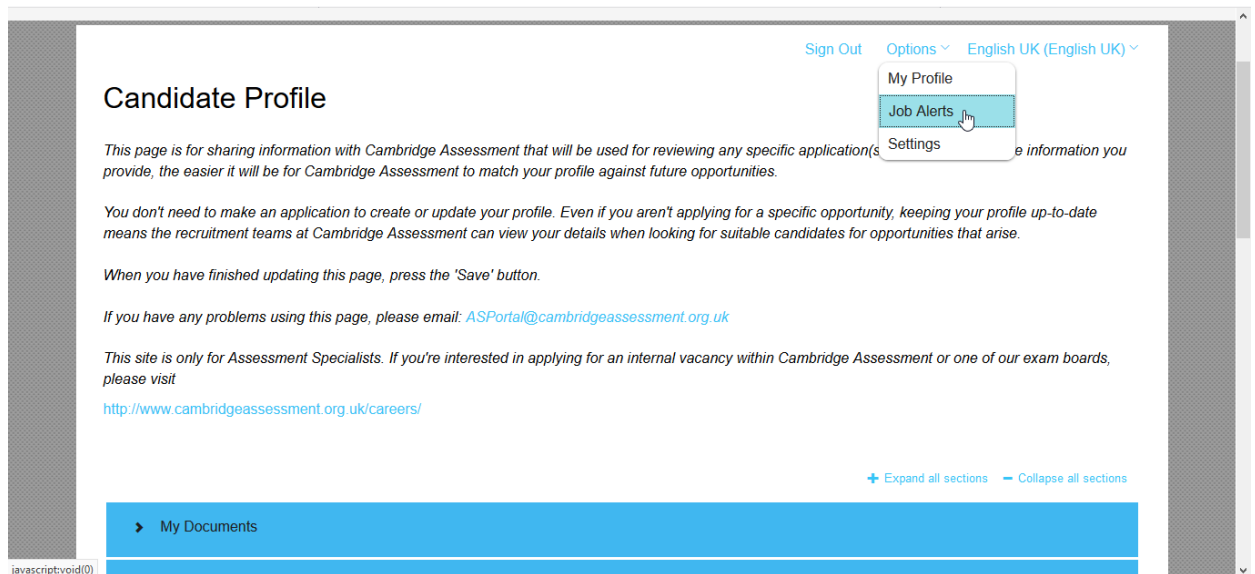
\*Choose Password:   
Choose Password is required

- Password must be at least 8 characters long.
- Password must not be longer than 18 characters.
- Password must contain at least one upper case and one lower case letter.
- Password must contain at least one number or punctuation character.
- Password must not contain space or unicode characters.

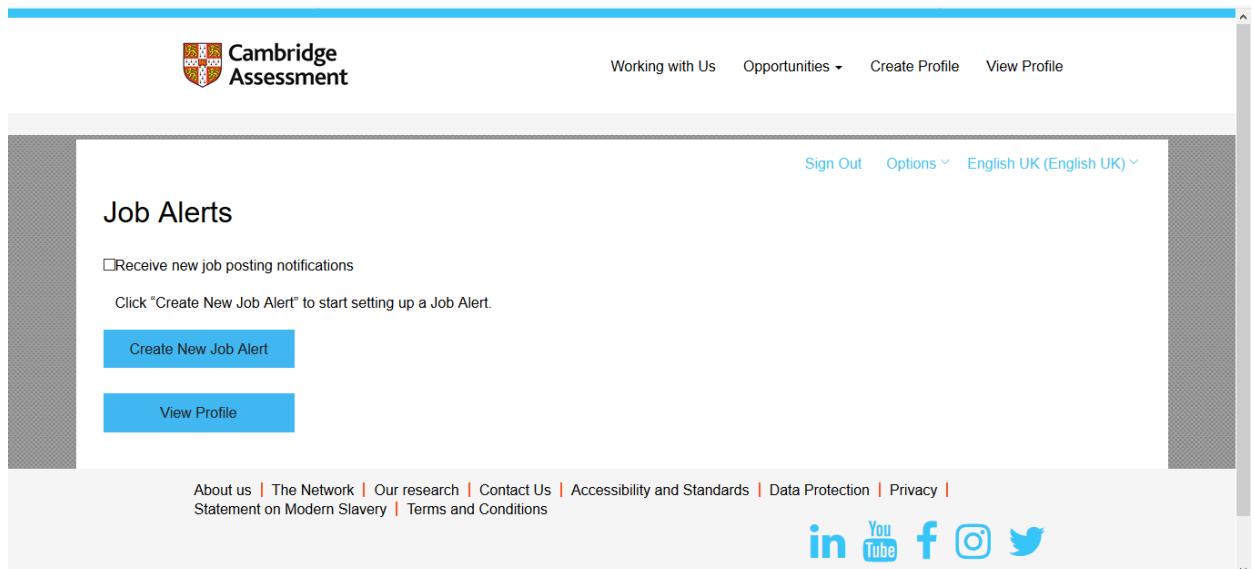
\*Retype Password:

\*First Name:

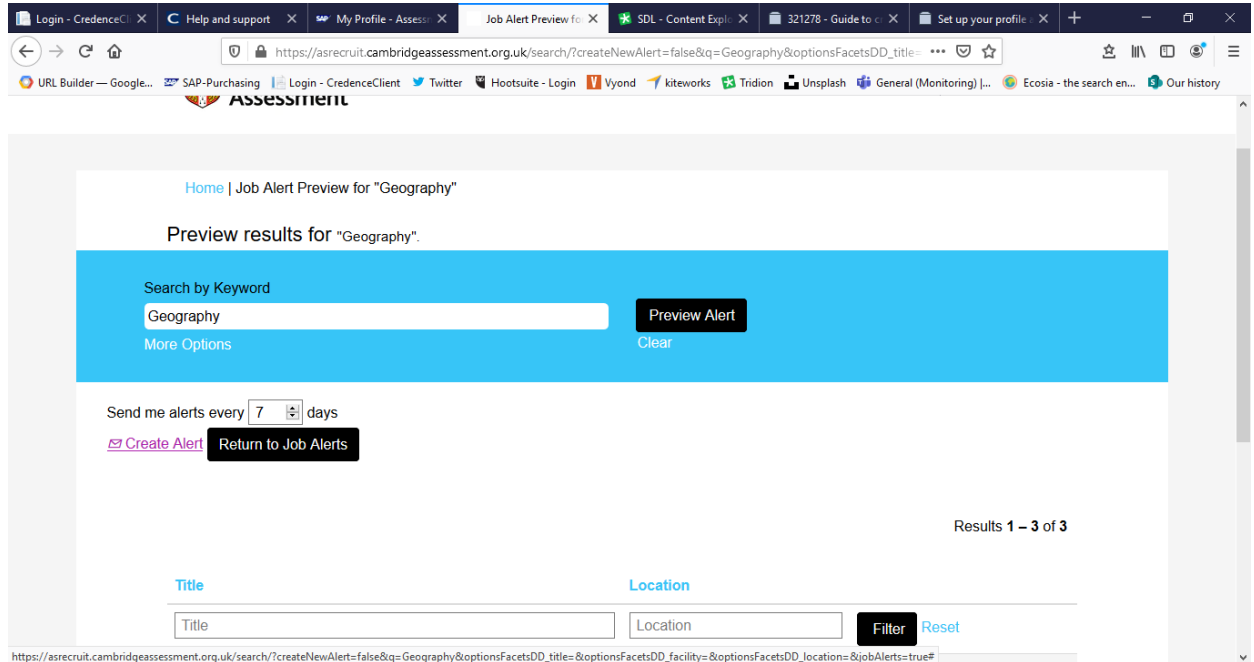
3. After logging into your account, select the Job Alerts link from the options drop down menu.



4. Click on "Create New Job Alert" to register for a notification when an assessment opportunity arises.



5. Complete the job alert registration by selecting a keyword to use for the alert, and a frequency for alerts to be sent. Then select "Create Alert". You can create multiple alerts using different keywords.



6. You can view details of the job alert, as below.

