

OCR GCSE J315 From Concept to Creation
Visit Arrangement Form

Please supply details of your centre. **Please also supply as many non-school contact details as possible to allow the moderator to contact you easily.** This form must be returned to the address below no later than 14th January.

Centre Name:	<input type="text"/>	Centre Number:	<input type="text"/>
Centre Address:	<input type="text"/>		
School tel number:	<input type="text"/>	Fax number:	<input type="text"/>
Contact name:	<input type="text"/>	Home tel:	<input type="text"/>
Mobile number:	<input type="text"/>	Home email address:	<input type="text"/>
Number of candidates entering unit A583:	<input type="text"/>		

The visiting examination period will be between 1 February and 1 June. Candidates will normally be examined at the same time by the same examiner. Please indicate below at least three preferred dates/periods for the examiner's visit spread across the examination period. **If you do not provide the requested number of dates, well spread across the examination period, OCR reserve the right to impose a date on your centre.**

First Preference	Is your centre open on Saturdays?
<input type="text"/>	
Second Preference	Please give your school's opening hours:
<input type="text"/>	
Third Preference	<input type="text"/>

If your centre is part of a consortium, please let us know here:	Candidates from the following centre(s) will be examined at our centre:	<input type="text"/>
Our candidates will be examined at centre:	We have joint teaching arrangements with the following centre(s):	<input type="text"/>

Name of the Head of Drama:	<input type="text"/>
Signature:	<input type="text"/>

Please return this form to Assessor Deployment (Drama) at OCR, Progress House, Westwood Way, Coventry CV4 8JQ as soon as possible. It must arrive no later than the 14th January.